

*Welcome to the...*

 **ASRC Service Center, Inc.**



**FIND OUT MORE ABOUT US...**

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## WHO WE ARE

ASC is a subsidiary of Arctic Slope Regional Corporation. Since incorporation in 2002, our mission has been to consolidate the “commonly used services” amongst our sister ASRC companies, which has allowed ASRC, its subsidiaries and shareholders to enjoy a better bottom-line budget and profit. We specialize in providing expert services in the following areas:

- ★ Accounting
- ★ Payroll
- ★ Human Resources
- ★ Risk Management
- ★ Information Technology
- ★ Procurement

## WHAT WE DO

Within our service offerings, ASC team members specifically perform the following functions for our customers:

- ✦ Provide insurance products, analysis and risk management services
- ✦ Deploy leading edge hardware and software applications including help desk, desktop support, web-site development, and network support
- ✦ Identify and deploy best in class procurement functions to reduce costs
- ✦ Perform payroll, accounts payable, and general ledger activities, as well as provide reporting and analysis
- ✦ Provide quality service in all Human Resources operations, including Benefits, 401k, HR Generalist, Recruiting and Training functions



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## CAREER OPPORTUNITIES - WHY JOIN OUR TEAM

As a part of the ASC team, we will provide you with the tools you need to be successful, including:

- ↪ Job-specific training and career development opportunities
- ↪ Continued education courses to increase your proficiency with current computer software and applications
- ↪ Access to experienced professionals who can help mentor/guide you in your career

In addition, being an ASC team member allows you to...

- ◇ be a part of a great team and have fun in your career
- ◇ advance professionally with the potential to move to various positions all within the same family of companies
- ◇ experience the satisfaction in having made a contribution to the company and its **SHAREHOLDERS!**



## WHAT OUR SHAREHOLDER EMPLOYEES SAY

*"Working for ASB is enjoyable and fulfilling because I have both corporate and Service Center management support to further my professional career in Human Resources, having started my employment as an Administrative Assistant in 1993, and now functioning as a Manager of Employment Services."*

*-Rosanna Moe*

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*"With ASRC's continuing growth and ventures in the world wide market, shareholder hire is an increasingly important factor. This isn't just a great company for today's worker and shareholder opportunities, but for the future as well."*

*-- John Stevens*

## CONTACT Us

 Human Resources

 (907) 339-6922

 ROXANNA MOE  
3900 C STREET, SUITE 202  
ANCHORAGE, AK 99503